



Required Proof of Identification & Address

All bidders and buyers must provide two forms of identification in order to register and receive a bidding paddle. Please ensure you have one photographic and one proof of address and all documentation must be the original, as photocopies will NOT be acceptable.

PROOF OF ADDRESS

- Current Full UK/EU Driving Licence*
- Utility Bill no more than 3 months old
- UK Bank/Building Society Statement
- Local Authority Council Tax Bill
- State Pension/Benefit Book Notification*

PHOTOGRAPHIC ID

- Valid Signed Passport
- Current Full UK/EU Driving Licence*
- Inland Revenue Tax Notification
- State Pension/Benefit Book Notification*
- Resident Permit

* Documents can be used as proof of address or photographic identification, however cannot be used as both forms of ID.

ADDITIONAL INFORMATION REQUIRED

- **Are you purchasing a property jointly with others?**
 - ID is required for each purchaser.
- **Are you purchasing a property on behalf of a Limited Company or Limited Liability Partnership?**
 - ID for the bidder
 - Certificate of Incorporation
 - Full names of board of Directors
 - Registered Office Address Proof
 - ID for Shareholders with more than 25% of share capital
- **Are you bidding on behalf of an unincorporated partnership or business?**
 - ID for bidder
 - Letter of Authority from the Company that you have authorisation to bid on the Company's behalf
 - Certificate of Incorporation
- **Are you bidding as an Agent for the buyer?**
 - Letter of Authority from the Company that you have authorisation to bid on the Company's behalf
 - ID for the bidder
 - ID for the buyer
- **Are the providers of funds different to the bidder or buyer?**
 - ID for the funds provider
 - ID for the bidder
 - ID for the buyer
- **Are you bidding on behalf of a Trust?**
 - ID for the bidder
 - ID for each beneficial owner
 - ID for the settler of the Trust
 - ID for each Trustee